

Export Packing & Shipping Guide

Recommended preparation, loading and documentation for forklifts and material-handling equipment.



2026 EXPORT GUIDE

Packing method depends on equipment dimensions, container plan, destination and customer requirements.

FACTORY-DIRECT EQUIPMENT SUPPLY

WEBSITE | EMAIL | QUOTATION SUPPORT

SHIPPING WORKFLOW

From Final Inspection to Container Loading

A documented export workflow helps reduce transport damage, missing accessories and delivery disputes.

1 FINAL QC	2 PACKING	3 LOADING & DOCUMENTS
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Stage	Key actions
Configuration confirmation	Match model, mast, tire, attachment, engine or battery and accessories to the order.
Pre-shipment inspection	Check operation, leakage, safety devices, appearance and serial information.
Cleaning and protection	Clean equipment; protect exposed metal, controls, lamps and vulnerable edges.
Partial disassembly	Remove mast, overhead guard, forks or attachments only when required by the loading plan.
Accessory control	Label and count forks, clamps, charger, tools, manuals and spare parts.
Container loading	Confirm weight distribution, lashing points, clearance and unloading sequence.
Document release	Packing list, invoice, bill of lading instructions and product documentation.



Export packing and yard loading operation - website capability image

EQUIPMENT PROTECTION

Recommended Packing Controls

The purpose is to prevent movement, moisture exposure, scratching and loss of loose components.

Surface protection

Apply rust preventive protection to exposed metal and secure painted surfaces against abrasion.

Electrical protection

Cover connectors, displays, controllers and charger components against moisture and impact.

Loose parts

Pack and label forks, mirrors, lights, tools, documents and attachment hardware.

Battery equipment

Secure battery, isolate terminals and follow the shipping rules applicable to the battery type.

Fluid and fuel

Confirm destination and carrier requirements for fuel level, oil and hydraulic systems.

Lashing

Use suitable rated restraints at approved structural points; protect straps from sharp edges.

PHOTO RECORD

Take photos after inspection, during packing, after loading and after final lashing. Keep the photo record with the order documents.



Machine Protection

Industrial equipment prepared for shipment



Container Loading

Warehouse and container loading operation

CONTAINER PLANNING

Information Needed for Loading

Accurate dimensions and weights are required before choosing container type and disassembly plan.

Item	Required data
Machine dimensions	Length, width and height in shipping condition
Machine weight	Net and gross shipping weight
Mast information	Lowered height and whether mast removal is required
Attachment	Installed or separately packed dimensions
Forks and accessories	Quantity, weight and packing method
Container type	20GP, 40GP, 40HQ or other
Loading quantity	Units per container and model mix
Destination handling	Forklift, crane, ramp or unloading dock availability

- **Weight distribution.** Place heavier units to maintain stable container loading and axle balance.
- **Blocking.** Use chocks or structural blocking where required to prevent rolling or sliding.
- **Lashing.** Use rated chains, straps or wire rope according to the equipment and route.
- **Clearance.** Protect doors, roof, sidewalls and equipment from contact during transit.
- **Unloading sequence.** Load accessories so the consignee can safely access the equipment first.

DOCUMENT CHECKLIST

Typical Export Documentation

Exact documents depend on Incoterms, destination-country rules and customer requirements.

Document	Purpose
Commercial invoice	Commercial value and transaction details
Packing list	Packages, quantities, dimensions and weights
Bill of lading instructions	Consignee, notify party and shipment description
Certificate of origin	Origin declaration where requested
Product manual	Operation and maintenance information
Configuration record	Model, serial number and installed options
Inspection record	Pre-delivery checks and photo evidence
Spare-parts list	Included service parts and optional kits

SHIPPING CONFIRMATION

Before dispatch, confirm port, consignee details, Incoterms, container type, marks, document originals, battery or fuel restrictions and destination certification.